

The Board of County Commissioners, Highland County, Ohio, met this day in Regular Session with Terry Britton and Brad Roades present.

Mr. Britton called the meeting to order at 9:00 a.m. All documents referenced in the minutes are filed in the Commissioners' office and are available for review upon request.

Mr. Britton announced that Commissioner Daniels was excused from the meeting as he had a death in the family.

**NOTE** Alex Butler, Gerold Wilkin, Debra Wilkin, Brian Waller, Corey Miller, Larkyn Parry, Charlene Huffer, Tracy Evans, Rachelle Trefz, David Busshelman, Rob Guenther, Susan Howland, Lauren Walker, Jamie Wheeler, Chris Fauber, Caitlin Forsha, and Jacob Clary were present for the meeting.

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve the minutes from the previous meeting. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to approve payment of Bill File No. 23-43. The total bill file amount paid was \$483,804.52. The total General Fund paid was \$57,908.14. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

#### **MEETINGS/APPOINTMENTS**

9:00 a.m. – Small Business Saturday Proclamation

Commissioners met with Tracy Evans and multiple people representing Grow Highland County. Shop Small Saturday is November 25<sup>th</sup> and they were encouraging Highland County to shop small this holiday season. A proclamation was read and a picture taken.

#### **RESOLUTIONS**

**Res No. 23-206** Mr. Roades moved, seconded by Mr. Britton, Commissioners rescind Resolution No 23-204 authorizing an additional appropriation within CDBG PY22. Also requested is a budget modification within CDBG – PY22 fund in the amount of \$2,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**Res No. 23-207** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within Solar Road Repair 2200 in the amount of \$100,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**Res No. 23-208** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within County General (1000) in the amount of \$2,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**Res No. 23-209** Mr. Roades moved, seconded by Mr. Britton, Commissioners authorize a budget modification within the County General (1000) in the amount of \$6,000.00. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

Commissioner Britton explained that before we move forward with the next resolution, he wanted to hear input from those in attendance. Mr. Waller from the Highland County Water Department spoke first explaining that they currently have rights-of-way and easements that take them to the fourteen-inch water main. The water department did not know this alley existed prior to the petition for the vacation. Also present to speak was a Paint Township Trustee Whom Commissioner Britton asked if they were under the impression that they would now maintain this alley if it were to not be vacated. He said that the trustees have no opposition to this being vacated. County Engineer Chris Fauber expressed that he also seen no reasons why this couldn't be vacated as the only positive was convenience, not necessarily easement. The last to speak was Mr. and Mrs. Wilkin. They expressed their concerns with not wanting the alley vacated as no one knew that it was even an alley until he petitioned to vacate it. Mr. Britton said after listening to all parties, he agreed that we could go ahead and vacate the alley.

**Res No. 23-210** Mr. Roades moved, seconded by Mr. Britton, Commissioners agree to vacate an alley in Boston, located on Route 50, Paint Township, Highland County, Ohio. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**MEETINGS/APPOINTMENTS**

9:15 a.m. – Dave Bushelman - Mitigation Plan

*Dave Bushelman, Rob Guentter, Jamie Wheeler, Larkyn Parry, Caitlin Forsha, Jacob Clary*

EMA Director Dave Bushelman introduced Mr. Guentter who was presenting on the Countywide All-Natural Hazards Mitigation Plan for 2024-2028. After explaining detail to the Commissioners, they explained that there will be a two week comment period, and then once the state reviews, the Commissioners will need to pass a resolution to adopt this plan. Commissioner Britton expressed how this was a step in the right direction as this plan has come a long way since he first took office. The draft plan will be posted on the Commissioners Website for the public to review.

9:30 a.m. – Jamie Wheeler – Chamber Update

Ms. Wheeler and Ms. Parry were present for the meeting to explain the new promotion for the Highland County Chamber called Moose on the Loose. They will be showcasing it to businesses and whichever business has the most interaction will receive a \$500.00 gift card for marketing.

**CONTRACTS**

**#89** Commissioners, Canon Solutions America, Inc. – Records Storage – Laserfiche Cloud – Contract Update and Price Reduction  
**#90** Commissioners, Department of Administrative Services, Office of Information Technology, Multi-Agency Radio Communications System Program Office (“MARCS”) – Capital Improvement Project Grant Agreement – MARCS Tower

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to the Canon Contract as it was a price decrease and the MARCS ODA Contract as it was recommended by the state that we go ahead and do so. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**AUTHORIZE TO EXECUTE**

Partial Payment Estimate – Reed Mechanical Construction LLC  
Change Order No. 1 – Village of Greenfield; CI Sycamore Circle Drainage Improvements 2023  
Change Order No. 1 – HIG CR 5C New Market Road Reconstruction & Resurfacing  
Ohio Water Development Authority – Contractors Estimate – Rainsboro Sanitary Sewer Force Main – Unger Construction  
Office of Community Development – 2021 Economic Development Program – Amended Scope of Work and Budget

**MOTION** Mr. Roades moved, seconded by Mr. Britton, to authorize the president to execute the above listed documents. The vote resulted as follows: Mr. Britton, yea; yea; Mr. Roades, yea.

**DISCUSSION**

Commissioner Britton announced that we will be moving to monthly billing for all sewer districts. Lakeside and Rolling Acres will be moving to monthly billing from the Tax Assessments. He explained that this will help the flow of cash as we are always in the rears for those funds.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to move Lakeside and Rolling Acres to monthly billing as of January 1, 2024. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

Commissioner Britton also announced that snow removal bids are due November 15<sup>th</sup>.

Commissioner Britton also presented the quote from the Cruea Brothers for the work at the Probation Department. This was the only quote received.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the quote from the Cruea Brothers to repair the probation department floor. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

November 1, 2023

Commissioner Britton said that it had been brought to his attention that the Old Dog Pound was needing a repair on the heat for winter. He said this area was used for vicious dogs or as a quarantine area and would need the heat fixed as we are still utilizing it. He presented a quote from Wilkin Heating and Cooling for \$752.00.

**MOTION** Mr. Britton moved, seconded by Mr. Roades, to approve the quote from Wilkin Heating and Cooling for \$752.00. The vote resulted as follows: Mr. Britton, yea; Mr. Roades, yea.

**Recess: 9:56 a.m. / Reconvene 10:05 a.m.**

#### **MEETINGS/APPOINTMENTS**

10:00 a.m. – Work Session – Healthy Aging Grant – JFS and CAO

*Julia Wise, Jenni Lewis, Debbie Gulley, Jeremy Ratcliff, Nicole Oberrecht, Ameka Collins, Molly Bolek, Adam King*

Commissioners met with a group of individuals about the upcoming funding we will be receiving from the Healthy Aging Grant. Discussions were had on what options this funding could be used for and who could administer it.

**Recess: 10:50 a.m. / Reconvene 11:06 a.m.**

Prosecutor Collins came to the meeting with Assistant Prosecutors Adam King and Molly Bolek. She came to discuss the vacation of Kelley Lane and the case of Phillip Weyrich, et al vs. Brannon Farms, LLC. Ms. Collins explained that the township trustees had petitioned to vacate the lane after request from the property owner, and after the Commissioners received legal advice not to vacate the lane, they did not proceed any further. Currently, she explained that they are getting unethical allegations against them, and action has been taken to dispose Ms. Collins and Ms. Bolek on November 17<sup>th</sup>. Ms. Collins reached out to CORSA, but they are not able to represent us, so Ms. Collins was asking if she could reach out to other law firms so that they could have representation in the case. Commissioner Britton said to reach out to Brickler and Eckler and see if they could take this on as we already have a contract with them.

#### **CORRESPONDENCE**

Ohio Department of Development – Closing Binder for Leo Capital LLC

Stephanie Huber – BAC Meeting Reminder

David Radachy – Information Request

Julie Carpenter – Livable Communities Initiative Program

allForms – Ella Turner

Gov. DeWine Comms – Gov. DeWine announces grants to support Economic Development in Appalachia

Secretary LaRose – IMPORTSNT: Election Night Reporting Information

Sophia Miller – Permanent Residence Base Increase Inquiry

Gina Collinsworth – eNewsletter Special: Appalachian Community Grant Fund Accepting Applications

U.S. Department of Transportation – Grant Closeout Letter – AIP Grant Highland Co. Airport

#### **REPORTS**

Dog Count Report 10/22/2023 to 10/28/2023

Dog Call Log Report 10/23/2023 to 10/28/2023

Veterans Services October 2023 VSO Report

Meeting Adjourned at 11:15 a.m.

Board of County Commissioners

Clerk